

KNOX COUNTY METROPOLITAN EXPOSITION AUDITORIUM AND  
OFFICE BUILDING AUTHORITY  
d/b/a The Orpheum Theatre

Board of Directors Meeting Minutes

Date: September 23, 2009

Place: Orpheum Theatre

Members Present: Mark Blackburn, Russell Fleming, Bill Kendall, Tom Knapp,  
Bob Maus, Jan Occhi, Vern Stisser

STAFF: Kate Francis, President

The meeting was called to order by Chairman Jan Occhi at 3:10 P.M.

On motion of Bob, seconded by Jan, the minutes of the August 19, 2009 meeting were approved.

On motion of Bill, seconded by Tom, the minutes of the August 20, 2009 meeting were approved.

Under the Treasurer's Report, Kate reviewed the July 2009 balance sheet and July P & L statement, noting \$3139.88 in ordinary income for the month. The August 2009 balance sheet was reviewed and Kate noted entries that were made in response to the audit, including adjusted trial balances. The August P & L showed \$2281.00 income for the month. It is anticipated that September will be a break-even month for the Orpheum. On motion of Bill, seconded by Tom, the financial reports were approved.

Jan presented the Chairman's Report and members discussed appointment to fill the vacant Board seat. On motion of Tom, seconded by Bill, Naomi Law was proposed as a new Board Member. Discussion followed regarding the selection process for Board Members and our expectations of candidates. The motion to appoint Naomi Law was approved with one abstention. The Board agreed to review the candidate nomination/selection process and Kate will provide model policies from other organizations. Jan will also discuss the process with our attorney.

Kate presented the President's Report, which covered the following topics:

- Budget revisions and proposed 2010 budget -- the Board will review for action at the October meeting.
- Illinois Arts Council Grant - \$4980.00
- Arts Job Presentation Grant -- not approved

- Contributions to date and gifts-in-kind
- Save America's Treasures Grant update
- Theatre repairs update
- Lights! Camera! Learn! Program for area students
- Red Carpet Series – consider establishing a programming task force composed of community members
- Upcoming events

Members discussed use of the Orpheum for “First Fridays” during the winter months. This will be explored further.

Under Other Business, Kate was complimented for her performance and progress on reenergizing the Orpheum and seeking funding for facility needs.

The next meeting was scheduled for October 21, 2009.

On motion of Bill, seconded by Tom, the meeting adjourned at 4:30 P.M.

ORPHEUM THEATRE INC.  
Board of Directors Meeting Minutes

Date: September 23, 2009

Place: First Bank Conference Room

Members Present: Mark Blackburn, Russell Fleming, Bill Kendall, Tom Knapp,  
Bob Maus, Jan Occhi

STAFF: Kate Francis, President

The meeting was called to order by Chairman Jan Occhi at 3:05 P.M.

On motion of Bob, seconded by Mark, the minutes of the August 19, 2009 meeting were approved.

On motion of Bill, seconded by Tom, the minutes of the August 20, 2009 meeting were approved.

On motion of Tom, seconded by Mark, the amount of \$4180.00 was transferred from the 501(c)(3) account to the Orpheum operating account.

The next meeting was scheduled for October 21, 2009.

On motion of Tom, seconded by Bill, the meeting adjourned at 3:10 P.M.