

KNOX COUNTY METROPOLITAN EXPOSITION AUDITORIUM AND
OFFICE BUILDING AUTHORITY
d/b/a The Orpheum Theatre

Board of Directors Meeting Minutes

Date: January 26, 2010

Place: Orpheum Theatre

Members Present: Mark Blackburn, Jay Bullis, Russell Fleming, Tom Knapp,
Naomi Law, Bob Maus, Jan Occhi

STAFF: Kate Francis, President

GUESTS: Dane Bragg, Tom Schmidt

The meeting was called to order by Chairman Jan Occhi at 3:10 P.M.

On motion of Jay, seconded by Tom, the minutes of the December 16, 2009 meeting were approved.

Jay presented the Treasurer's Report, reviewing the P & L statement for December and for the 2009 year. The 2009 budget and actual annual results were compared. Balance sheet items were reviewed for the period ending December 31, 2009. On motion of Tom, seconded by Naomi, the Treasurer's Report was approved.

Under the President's Report, Kate noted the following items:

- * Fundraising results to date, including:
 - DTC contribution of \$30,000 for capital improvement projects
 - Grant contingency lifted for \$50,000 pledge from the Galesburg Community Foundation
 - Innkeepers April sales; will donate 10% of proceeds to Orpheum
 - "Sweeney Todd" fundraiser April 9th
- * Attendance for 2009: 25,810
- * Red Carpet Series: Outlined performance scheduled and sponsorships secured
- * Upcoming events
- * Federal grant application update - Orpheum not eligible

Kate led discussion on visioning for facility improvements, specifically the heating and cooling systems. The Board reviewed a number of options to address the needs in these areas and determined that an overall professional evaluation was required. On motion of Mark, seconded by Russell, the Board approved the development of an RFP submitted to three vendors for the purpose of evaluating the energy and efficiency needs of the facility and providing solutions for building comfort, usage, safety and maintenance.

The Board discussed exterior and interior facade renovations and evaluated the potential costs of same as submitted by Trimac Restoration. It was felt that further examination is required to determine repair priorities. Jay outlined certain critical projects that need to be addressed immediately. The Board asked Kate to seek bids now for these critical issues.

The next meeting was scheduled for February 17, 2010.

On motion of Jay, seconded by Tom, the meeting adjourned at 4:45 P.M.

ORPHEUM THEATRE INC.
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STAFF: Kate Francis, President

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The meeting was called to order by Chairman Jan Occhi at 3:05 P.M.

On motion of Naomi, seconded by Tom, the minutes of the December 16, 2009 meeting were approved.

On motion of Jay, seconded by Tom, the amount of \$35,945 was transferred from the 501(c)(3) account to the restricted savings account and the amount of \$13,351 was transferred from the 501(c)(3) account to the Orpheum operating account.

Jan noted that we are also seeking contributions from all Board Members.

The next meeting was scheduled for February 17, 2010.

On motion of Tom, seconded by Naomi, the meeting adjourned at 3:10 P.M.