

KNOX COUNTY METROPOLITAN EXPOSITION AUDITORIUM AND  
OFFICE BUILDING AUTHORITY  
d/b/a The Orpheum Theatre

Board of Directors Meeting Minutes

Date: December 16,2009

Place: First Bank Conference Room

Members Present: Mark Blackburn, Jay Bullis, Russell Fleming, Ken Hutchenrider,  
Bill Kendall, Tom Knapp, Naomi Law, Bob Maus, Jan Occhi

STAFF: Kate Francis, President

The meeting was called to order by Chairman Jan Occhi at 3:10 P.M.

On motion of Bill, seconded by Tom, the minutes of the November 18, 2009 meeting were approved.

Jay presented the Treasurer's Report, reviewing the P & L statement and noting the income for November and year-to-date figures. Members discussed the amount due under our line of credit and boiler repair expenses. On motion of Tom, seconded by Bob, the Treasurer's Report was approved.

Under the President's Report, Kate reported the following:

- \* The Orpheum did not receive funding from the Save America's Treasures Grant Program and we have notified all organizations that pledged financial support for the matching requirement of the grant. The Board will hold a special session at our January meeting to review how to proceed with regard to raising the necessary funding for our capital expenses.
- \* Our grant application for facade restoration has been submitted to the DTC and \$8100 has been committed for the Annual Fund appeal
- \* Upcoming events
- \* Kate will appear on the Channel 47 "At Issue" program in January
- \* Theatre attendance is 25,546 to date this year
- \* Red Carpet series - possible shows and dates were discussed

\* Attendance for the Choral Dynamics presentations exceeded 1100

The next meeting was scheduled for January 20, 2010.

On motion of Bill, seconded by Ken, the meeting adjourned at 3:45 P.M.

ORPHEUM THEATRE INC.  
Board of Directors Meeting Minutes

Date: December 16, 2009

Place: First Bank Conference Room

Members Present: Mark Blackburn, Russell Fleming, Bill Kendall, Tom Knapp,  
Naomi Law, Bob Maus, Jan Occhi

STAFF: Kate Francis, President

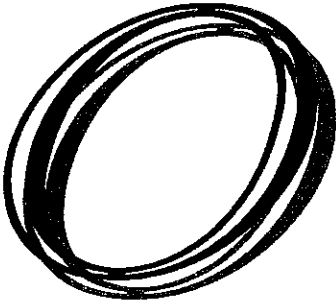
The meeting was called to order by Chairman Jan Occhi at 3:05 P.M.

On motion of Tom, seconded by Mark, the minutes of the November 18, 2009 meeting were approved.

On motion of Bill, seconded by Tom, the amount of \$1760 was transferred from the 501(c)(3) account to the Orpheum operating account and \$12,990 was transferred from the 501(c)(3) account to the unrestricted savings account.

The next meeting was scheduled for January 20, 2010.

On motion of Bill, seconded by Tom, the meeting adjourned at 3:10 P.M.



# THE ORPHEUM THEATRE

## PRESIDENT'S REPORT

January 26, 2010

250 EAST MAIN STREET  
SUITE 110  
GALESBURG, IL 61401

P) 309.342.2299  
F) 309.342.2515  
E) tickets@theorpheum.org  
W) www.theorpheum.org

### KNOX COUNTY CIVIC CENTER AUTHORITY

Janet Occhi, *Chair*  
Bob Maus, *Secretary*  
Jay Bullis, *Treasurer*

Mark Blackburn  
Ken Hutchenrider  
Bill Kendall  
Tom Knapp  
Vern Stisser

Russell Fleming, *Ex Officio*

### EMERITUS BOARD

Bette Barnstead  
Marcia Bullis  
Randy Conlon  
C. David Guenther  
Jay Matson  
Larry Miller  
Dennis "Denny" Morrison  
Herbert Priestley\*  
Raymond Swanson\*  
Trudy Strassburger\*  
Kate Wheat

### ADMINISTRATION

Kate Francis  
*President & Managing Director*

Josh Damewood  
*Operations Manager*

Cheryl James  
*Box Office Assistant*

### FUNDRAISING:

Since December 16, 2009 Board Meeting the following contributions have been received:

\$8,371	Annual, unrestricted contributions received
\$4,980	Illinois Arts Council grant received - January 13, 2010
\$35,945	Temporarily restricted gifts toward capital improvement (\$30,000 received from Galesburg Downtown Council)
<b>\$49,296</b>	<b>TOTAL</b>

**\$50,000** Letter of commitment from Galesburg Community Foundation received 1/25/10 and pledge entered into Theatre Manager database.

**Innkeeper's Blend Coffee** - 10% of April 2010 sales of this product benefit Orpheum Theatre.

**"Sweeney Todd" Fundraiser - Friday, April 9.** Collaboration with Monmouth College.

### ATTENDANCE:

**2009 Attendance Total: 25,810**

**2010 Attendance To-Date: 4,360** sales & reservations for events January through May 2010

- (2,100 of that total are students attending two (2) free *Lights! Camera! Learn!* education programs)

# Be entertained.