

KNOX COUNTY METROPOLITAN EXPOSITION AUDITORIUM AND
OFFICE BUILDING AUTHORITY
d/b/a The Orpheum Theatre

Board of Directors Meeting Minutes

Date: September 21, 2011

Place: First Mid-Illinois Bank Conference Room

MEMBERS PRESENT: Mark Blackburn, Jay Bullis, Russell Fleming, Dave Guenther,
Bill Kendall, Tom Knapp, Bob Maus, Jan Occhi, Bob Shipplett

STAFF: Kate Francis, President

The meeting was called to order by Chairman Jan Occhi at 3:10 P.M.

On motion of Jay, seconded by Dave, the minutes of the August 17, 2011 meeting were approved.

Jay presented the Treasurer's Report and reviewed the Balance Sheet, P & L Statement, and Budget vs. Actual performance, all for the period ending August , 2011. Member also reviewed the year-to-date P & L vs. Budget statements. On motion of Tom, seconded by Bob Shipplett, the Treasurer's Report was approved.

Jay led discussion of the 2010 audit, conducted by Blucker, Kneer and Associates. Board members reviewed Statements of Net Assets, Revenues and Expenses, Cash Flows, and supporting notes to the financial statements. On motion of Bill, seconded by Dave, the Board received the audit.

Under the President's Report, Kate reviewed the following topics:

- Fundraising
- Overall theater attendance and usage
- Audit recap
- 95th Fire and Ice Ball receipts
- Red Carpet Series - Freddy Cole Quartet
- Moscow Ballet payment installment - \$13,500. On motion of Bill, seconded by Tom, the Board approved utilizing our line of credit to pay this bill.
- Non-Profit Governance workshops
- Tenant organizations - invitations to Board Meetings
- HVAC replacement project - Johnson Controls contract. Following discussion, it was the consensus of the Board to continue to move forward on this project and meet whenever necessary to approve the contract.
- Upcoming events

The proposed 2012 budget will be presented to the Board for review at the October meeting.

ORPHEUM THEATRE INC.
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Bob Shipplett

STAFF: Kate Francis, President

The meeting was called to order at 3:05 P.M.

On motion of Dave, seconded by Mark, the minutes of the August 17, 2011 meeting were approved.

On motion of Jay, seconded by Bill, the amount of \$3,660 was transferred from the 501(c)(3) account to the Orpheum Operating Account.

The next meeting was scheduled for October 19, 2011.

On motion of Tom, seconded by Bill, the meeting adjourned at 3:10 P.M.